

Executive Committee
June 12, 2024
Mankato, MN

Present: Val Bentsdahl, Brent Christopherson and Tim Wenzel

Staff: Heather Gleason

I. DEED and MVAC Service Provider RFP Responses

Heather Gleason distributed and reviewed responses from DEED and MVAC, regarding the additional information requested for the Adult and DW RFP selection of service providers. The executive committee recommended releasing the remaining funds held back for DEED.

II. Program Year 2024 WIOA & State Funding Budgets

Heather Gleason reviewed the WIOA and State Dislocated Worker budgets. The Adult program received an 18.97 % decrease, the WIOA Dislocated Worker Program received a 5.05% decrease, and the State Dislocated Worker program received a 7.7% decrease. The program funds were dispersed over the following categories:

- Administration: 10%
- Career Services/Staffing: 36%
- Support: 5%
- Training: 49%

Heather Gleason reviewed the WIOA Youth and MN Youth budgets. The WIOA Youth program received a 17.2% decrease, and the MN Youth program was level funded. The program funds were dispersed over the following categories:

- Administration: 10%
- Career Services/Staffing: 43%
- OTS: 6%
- Support: 4%
- Training: 37%

III. Program Year 2024 WorkForce Council Budget

Heather Gleason reviewed the projected revenues and expenditures. The budget reflects staff increases for Heather Gleason, Sara Carrigan, and Sarah Longtin resulting in increases for retirement, FICA, unemployment, and workers compensation. There was a slight increase in the health insurance and liability insurance rates, however, insurance costs decreased due to a staff change. Increases were made to the Outreach To School, telephone, and computer while decreases were made to office supplies. There was also a significant increase in audit fees and costs to MVAC as the grant recipient. The Executive Committee

recommends the budget for approval by the WorkForce Council. It was also recommended that staff seek quotes from other accounting firms for fiscal agent services.

IV. Council Membership

Heather Gleason reported that the Council will be recruiting three business representatives and one post-secondary representative. Recruitment will be focused on underrepresented counties and industries.

V. Election of Officers

Val Bentsdahl and Brent Christopherson are willing to serve another term as Chair and Vice Chair. Tim Wenzel will make the recommendation to the Council.

The meeting adjourned.