

Joint Powers Board

June 17, 2024

706 N. Victory Drive

Mankato, MN

Commissioner Roper called the meeting to order at 4:00 p.m.

I. Roll Call

Members Present:

Commissioner John Roper
Commissioner Terry Morrow
Commissioner Joe Kreger

Commissioner David Borchert
Commissioner Jaime Bleess
Commissioner Brad Milbrath

Staff Present: Heather Gleason, Sara Carrigan, and Sarah Longtin

II. Approval of Agenda

Commissioner Roper called for the approval of the agenda with an addition of Election of Officers after Governance Documents. A motion to approve the agenda with the addition was made by Commissioner Bleess and seconded by Commissioner Kreger. The motion carried.

III. Approval of Minutes

Commissioner Roper called for the approval of the March minutes. A motion to approve the minutes was made by Commissioner Milbrath and seconded by Commissioner Borchert. The motion carried.

IV. Reappointment of Council Members

Commissioner Roper called for the approval of the reappointment of Council members. A motion to approve the following council members was made by Commissioner Kreger and seconded by Commissioner Borchert. The motion carried.

- Deb Barnes, Lakeview Health Services
- Brent Christopherson, Taylor Corporation
- Nicole Raelyn, Dotson Iron Castings
- Amanda Mackie, MN Valley Action Council

V. Program Year 2024 WorkForce Budgets

WIOA and State Budgets

Heather Gleason reviewed the WIOA and State Dislocated Worker budgets. The Adult program received an 18.9% decrease, the WIOA Dislocated Worker Program received a 5% decrease in funding, and the State Dislocated Worker program received a 7.7% decrease. The program funds were dispersed over the following categories:

- Administration: 10%

- Career Services/Staffing: 36%
- Support: 5%
- Training: 49%

Heather Gleason reviewed the WIOA Youth and MN Youth budgets. The WIOA Youth program received a 17.2% decrease, and the MN Youth program received level-funding from the year prior. The program funds were dispersed over the following categories:

- Administration: 10%
- Career Services/Staffing: 43%
- Outreach To Schools (OTS): 6%
- Support: 4%
- Training: 37%

A motion to approve the WIOA and State budgets was made by Commissioner Borchert and seconded by Commissioner Bleess. The motion carried.

Workforce Council Budget

Heather Gleason reviewed the projected revenues and expenditures. The budget reflects staff increases for Heather Gleason, Sara Carrigan, and Sarah Longtin resulting in adjustments to retirement, FICA, unemployment, and workers compensation. There was a slight decrease to health insurance and liability insurance rates due to staffing changes. A decrease was made to office supplies, and increases were made to the audit fees, telephone, computer, and fiscal services. Other categories remained the same. The Executive Committee recommends budget approval.

A motion to approve the program budgets and administrative budgets was made by Commissioner Morrow and seconded by Commissioner Bleess. The motion carried.

VI. Governance Documents

SC Workforce Development Area Joint Powers Agreement

This agreement was reviewed by regional county attorneys. Edits were reviewed. A final copy will be provided to the commissioners to bring to each representatives' board for final approval.

Agreement between SC WorkForce Council, MVAC, and Joint Powers Board

Dates have been updated from prior revisions in January.

A motion to approve the SC Workforce Development Area Joint Powers Agreement and Agreement between SC WorkForce Council, MVAC, and Joint Powers Board was made by Commissioner Kreger and seconded by Commissioner Morrow. The motion carried.

VII. Election of Officers

Commissioner Roper called for nominations for officers: Chair and Vice Chair. Commissioner Morrow nominated Commissioner Roper to remain chair, and

Commissioner Bleess to remain Vice Chair. The motion was seconded by Commissioner Kreger. The motion carried. Commissioner Roper and Commissioner Bleess abstained.

VIII. Career Passport Videos – Sarah Longtin

Sarah shared the products of the Career Passport project which includes videos of local students going on tours of businesses in the area while listening to the stories of professionals in their field. The project is a way to explore careers in demand in the South-Central region. The videos will be posted on social media platforms and engagement is encouraged.

A link for reference is provided here: <https://linktr.ee/scworkforcecouncil>

IX. South Central Construction Trades Boot Camp – Sara Carrigan & Sarah Longtin

Sara shared the history of the South Central Construction Trades partnership and the pilot program with Mankato Area Public Schools this year. Sarah shared video content that was created from the afterschool Boot Camps and attendance results.

X. Staff Updates

Sarah Longtin shared that the South Central Workforce Council helped as mock interviewers at Mankato East, Maple River, Waseca, and the Work Skills Competition. The South Central WorkForce Council also attended the MAAP STARS career and college fair in Mankato. Teen Connect took place at Mankato West in May, focusing on engaging younger students with summer work, camps, or volunteer opportunities.

Sara Carrigan reported that 62 students were signed up for Scrubs Camp with 58 attending. Highlights are shared on social media platforms.

Heather Gleason shared that there is an uptick of layoffs in our area. South Central WorkForce Council will be providing services and resources to the following: Itron, Inc. in Waseca (153), Nortech Systems in Blue Earth (59), and Alumacraft in St. Peter (106).

XI. Other Business

The MAWB Summer Meeting will be held August 14-16, 2024. If you'd like to attend, speak with Heather Gleason.

The next meeting of the Joint Powers Board is September 16th, 2024 at 4:00 p.m.

A motion to adjourn the meeting was made by Commissioner Blees and seconded by Commissioner Milbrath. The motion carried.

Meeting adjourned.