**Executive Committee**

**November 18, 2015**

**Mankato, MN**

**Present:** Jim Abraham, Deb Barnes, Candace Fenske, Bill FitzSimmons and Tim Wenzel

**Staff Present:** Diane Halvorson and Heather Gleason

1. **Charitable Organization/990 Tax Return**

Lynn Sorenson distributed and reviewed the Charitable Organization/990 Tax Return. A motion to approve the Charitable Organization/990 Tax Return was made by Bill FitzSimmons and seconded by Jim Abraham. The motioned carried.

1. **South Central WorkForce Council Bylaws**

Diane Halvorson distributed and reviewed the South Central WorkForce Council Bylaws.

Updates to the Bylaws include:

* Workforce Innovation and Opportunity Act replacing Workforce Investment Act
* Workforce Development Areas replacing Workforce Service Areas
* Local and regionally planning
* Add business to services to the region
* Public assistance remained in list of Council representatives
* 13 new functions as identified in the WIOA law
* Review attendance periodically
* Standing committees include other members who are not members of the local board
* There was discussion about the structure of the Workforce Development Committee and it was agreed to keep the committee intact and include career pathway partners

The motion to approve the updated Bylaws was made by Jim Abraham and seconded by Tim Wenzel. The motion carried.

1. **Regional Planning**

Diane Halvorson distributed and reviewed a summary of the regional planning event in South Central and Southwest. There are several common themes. Staff from both local areas will meet in December develop recommendations based on the regional planning events.

1. **Other Business**

Trailblazer Award

Diane Halvorson reported that South Central and Southwest Minnesota submitted an application for a Trailblazer award from the National Association of Workforce Boards for regional planning.

Funding

Diane Halvorson distributed and reviewed a summary of new grants received since July equally over $735,000 to the region. There are also a number of grant applications pending.

Minnesota Prairie Alliance

Waseca County has combined Human Services with Steele and Dodge County. There are 3 different employment services providers in the 3 counties. There was discussion about having one provider. Diane coordinated the SNAP plans with all three providers. The counties and providers were pleased with that arrangement.

Youth RFP

Diane Halvorson reported that the youth services Request for Proposal is being reviewed by a committee and brought to the next Council meeting.

Tour of Manufacturing

Diane Halvorson reported that the Tour of Manufacturing event was held in October. We heard feedback that there needs to be more than one manufacturer in an area to get better traffic. There was also discussion about advertising like newspaper features. The event rotates from a Thursday to a Saturday because we continue to hear from manufacturers that can’t attend on either day.